

RULES
OF
Empire Sauk CHAPTER
OF
THE PRAIRIE ENTHUSIASTS, INC

ARTICLE I
Relationship to Parent Organization

No rule, regulation or policy may be adopted by the Chapter Leadership Committee that contradicts the bylaws or policy of the parent organization.

ARTICLE II
Membership

Section 1. Membership classes, qualification, dues, termination, and privileges, are as put forth by the parent organization bylaws.

Section 2. Annual Meeting. Annual membership meeting shall be held once a year between the 1st day of July and the 15th day of August at such time and place as the Chapter Leadership Committee may determine. At each annual meeting the affairs of the chapter shall be presented and election of officers and chapter representative made according to Article III, Section 2.

Section 3. Special Meetings. Special meetings of the members may be held at any time and place for any purpose or purposes, unless otherwise proscribed by rule, on call of the Chair or Secretary.

Section 4. Notice of Meetings. Notice of the date, time, and place of any meeting of the membership shall be given by oral or written means delivered to each member not less than ten (10) days nor more than sixty (60) days before the date of the meeting, either personally, by phone, by mail or email.

Section 5. Conduct of Meetings. The Chapter Chair, and in his/her absence, the Vice- Chair, and in their absence any person chosen by the members present shall call the meeting to order and shall act as chair of the meeting. The Chapter Secretary shall act as secretary of all meetings of the members. In absence of the Secretary, the presiding chair may appoint any other member to act as secretary of the meeting.

ARTICLE III
Officers

Section 1. Number. The officers of the Chapter shall be a Chair, a Vice-Chair, a Secretary, and a Treasurer, and may be referred to collectively as the Executive Committee.

Section 2. Election and Term of Office. Each officer shall be elected for a term of two (2) years by the general membership at the annual meeting of the membership. Chair and Secretary shall be voted upon at the first annual meeting. Acting Vice-Chair and Treasurer shall stay in office until elections at the second annual meeting. Terms of the officers, thereafter, shall be staggered so that the election of Chair and Secretary alternate years with election of Vice-Chair and Treasurer.

One member of the Executive Committee shall also serve as the Chapter's representative on the parent organization's Board of Directors. The Chapter representative shall be elected for a term of two (2) years by the general membership at the annual meeting of the membership.

Terms of office begin and end at time of elections at the annual meetings.

Section 3. Removal. Any officer may be removed by the unanimous vote of the Chapter Leadership Committee or the simple majority vote of the members in attendance of a membership meeting called according to rules in Article II.

Section 4. Vacancies. A vacancy in any office, including representative to the parent organization for any reason may be filled by a majority vote of the Chapter Leadership Committee for the unexpired portion of the term.

Section 5. The Chair. The chair shall be the principal executive officer of the Chapter and, subject to the control of the Chapter Leadership Committee, shall in general supervise and control the business and affairs of the Chapter. The chair, when present, shall preside at all meetings of the Chapter Leadership Committee.

Section 6. The Vice-Chair. The Vice-Chair, in absence of the Chair, or in the event of the Chair's death, inability or refusal to act, shall perform the duties of the Chair, and in general perform all the duties incident to the office of Vice-Chair and such other duties as from time to time may be assigned by the Chair or the Chapter Leadership Committee.

Section 7. The Secretary. The Secretary shall (a) keep the minutes of all meetings, (b) see that all notices are duly given in accordance with the provisions of these Rules, (c) be custodian of the Chapters records, and (d) in general perform all the duties incident to the office of secretary and such other duties as from time to time may be assigned by the Chair or the Chapter Leadership Committee.

Section 8. The Treasurer. The Treasurer shall (a) keep records of and process all financial matters of the Chapter in coordination with the parent organization's Treasurer, and (b) in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned by the Chair or the Chapter Leadership Committee.

Section 9. Committees. Committees may be established by a majority vote of the Officers to run the affairs of the Chapter. Committee actions shall be subject to approval by a majority vote of the Chapter Leadership Committee.

ARTICLES IV Chapter Leadership Committee

Section 1. General Powers. All affairs of the Chapter not delegated to the Executive Committee (as defined in Article III) shall be managed by the Chapter Leadership Committee.

Section 2. Number and Composition. The Chapter Leadership Committee shall consist of the four (4) elected Officers, also known as the Executive committee, and the Committee Chairs from each of the Committees established by the elected Officers.

Section 3. Qualifications. Any member at large, in good standing, may serve on the Chapter Leadership Committee.

Section 4. Election and Term. Committee Chairs shall automatically serve on the Chapter Leadership Committee. Committee Chairs shall be appointed by a majority vote of the Executive Committee for a term of two years.

Section 5. Resignation and Vacancies. A member of the Chapter Leadership Committee may resign at any time by filing a written resignation with the Secretary of the Chapter. Vacancies shall be filled in accordance with Section 4 of this Article.

Section 6. Removal. A member of the Chapter Leadership Committee may be removed from office, with or without cause, by a majority vote of the other members of the Chapter Leadership Committee at a meeting of the Chapter Leadership Committee called for that purpose.

Section 7. Meetings. Meetings shall be called and presided over by the Chair. No less than four (4) Chapter Leadership Committee meetings shall be held per year.

Certified a true and correct copy of the Rules adopted in May 1993, by the acting Board of Directors of the South Central Chapter of The Prairie Enthusiasts, Inc.


Kathy Cartwright, Secretary

Revised Sept 2015 by the Executive Committee of Empire Sauk Chapter as directed by vote of membership at July 2015 meeting.