

RULES OF Prairie Sands Chapter of The Prairie Enthusiasts, Inc.

ARTICLE I - Name

The name of this organization shall be the **Prairie Sands Chapter of The Prairie Enthusiasts** and shall include the Wisconsin counties of Adams, Green Lake, Juneau, Marquette, Portage, Waupaca and Waushara.

ARTICLE II- Relationship to Parent Organization

No rule, regulation or policy may be adopted by the Board of Directors that contradicts the bylaws or policy of the parent organization.

ARTICLE III- Purpose

The purpose of this organization is to:

- identify and ensure the perpetuation of the remaining native prairies and savannas through preservation, restoration, and management;
- educate the public through presentations and publications about our prairie and savanna heritage;
- assist both public agencies and private groups in restoring prairie and savanna communities.

ARTICLE IV - Chapter Status

Prairie Sands is a chapter of The Prairie Enthusiasts, Inc., P.O. Box 1148, Madison WI 53701.

ARTICLE V - Membership

Section 1. Membership classes, qualifications, dues, termination, and privileges are as established by the parent organization bylaws.

Section 2. Annual Meeting. Annual membership meeting shall be held once a year between the 1st day of February and the 15th day of March at such time and place as the Board of Directors may determine. At each annual meeting the affairs of the chapter shall be presented and election of officers made according to Article VI.

Section 3. Special Meetings. Special meetings of the members may be held at any time and place for any purpose or purposes, unless otherwise prescribed by rule, on call of the President or Secretary.

Section 4. Notice of meetings. Notice of the date, time, and place of any meeting shall be given by oral or written means delivered to each member not less than ten (10) days nor more than sixty (60) days before the date of the meeting, either personally, by mail, or electronically by e-mail.

Section 5. Conduct of meetings. The Chapter President, and in his/her absence, the Vice- President, and in their absence any person chosen by the members present shall call the meeting to order and shall act as chair of the meeting. The Chapter Secretary shall act as secretary of all meetings of the members. In the absence of the Secretary, the presiding chair may appoint any other member to act as secretary of the meeting.

Section 6. Robert's Rules of Order shall govern the conduct of all meetings of the executive committee, and other meetings as deemed appropriate by the executive committee.

Section 7. Quorum. One-half of the members of the executive committee will constitute a quorum.

ARTICLE VI - Officers

Section 1. Number. Officers of the Chapter shall be a President, a Vice-President, a Secretary and a Treasurer, and may be referred to collectively as the Executive Committee.

Section 2. Election and Term of Office. Each officer shall be elected for a term of two (2) years by the general membership at the annual meeting. The President and Secretary shall be voted upon at the first annual meeting. The Acting Vice-President and Treasurer shall remain in office until elections at the second annual meeting. Terms of the officers thereafter shall be staggered so that the election of President and Secretary alternate years with election of Vice-President and Treasurer. Terms of office begin and end at time of elections at the annual meeting.

Section 3. Removal. Any officer may be removed by the unanimous vote of the Board of Directors or the simple majority vote of the members in attendance at a membership meeting called according to the rules in Article V.

Section 4. Vacancies. A vacancy in any office for any reason may be filled by a majority vote of the Board of Directors for the unexpired portion of the term.

Section 5. The President. The President shall be the principal executive officer of the Chapter and, subject to the control of the Board of Directors, shall in general supervise and control the business and affairs of the Chapter. The President, when present, shall preside at all meetings of the board of directors. The President or his appointee shall serve as a Chapter representative on the parent organization's Board of Directors.

Section 6. The Vice-President. The Vice-President in absence of the President or in the event of his/her death, inability or refusal to act, shall perform the duties of the President, and in general perform all the duties incident to the office of Vice-President and such other duties as from time to time may be assigned by the President or the Board of Directors.

Section 7. The Secretary. The Secretary shall (a) keep the minutes of all meetings; (b) see that all notices are duly given in accordance with the provisions of these Rules, (c) be custodian of the Chapter records, and (d) in general perform all the duties incident to the office of Secretary and such other duties as from time to time may be assigned by the President or the Board of Directors.

Section 8. The Treasurer. The Treasurer shall (a) keep records of and process all financial matters of the Chapter in coordination with the parent organization's Treasurer, and (b) in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned by the President or the Board of Directors.

ARTICLE VII – Amendments

Section 1. Amendments. Proposed amendments must be submitted to the Executive Committee no later than one month prior to the annual meeting, and be distributed to members not less than ten (10) days nor more than sixty (60) days before the date of the meeting, either personally, by mail, or electronically by e-mail.

Section 2. Amendments to these bylaws may be made at the annual meeting by a vote of three-fourths of the members present.

adopted at a meeting of the members of Prairie Sands,
February 15, 2008